

**Agenda**  
**Edward U. Demmer Memorial Library Board of Trustees**  
**Tuesday, August 19, 2025, 4:00 p.m.**  
**Maple Room and Via Video/Teleconference**

This meeting will be held in person and via video/teleconference. Interaction and dialogue during the meeting, from the time it is called to order until public comments, will be limited to only that of the library board, library director, and/or those called upon by the meeting chair to participate. Instructions for joining the meeting are posted below.

- Call to Order
- Approval of the Agenda
- Approval of minutes
  - July 15, 2025, Regular Meeting
- Correspondence
- Committee Reports
  - Three Lakes Public Library Foundation
  - Oneida County Library Board
- Director's Report Statistics
- Building Maintenance Report
- Budget Review
  - Payment of bills – public funds
  - Payment of bills – donation accounts
  - 2025 budget review
- Unfinished Business
  - Friends of the Library Revival
  - Landscaping Project – (Conceptual)
- New Business
  - Mini Grant Requests
  - Trustee Essentials Chapter 13
- Comments from Public

**To join the meeting:**

To join from a computer:

<https://us06web.zoom.us/j/89118780893?pwd=xCYMGb5fKPkC3bkAK8fGemxb2dHWXn.1>

To join from a phone:

+13052241968,,89118780893#,,,,\*501152#

Meeting ID: 89118780893

Passcode: 501152

Next Meeting: Regular meeting September 16, 2025, 4:00 p.m., library lower level and/or via virtual attendance.

Any person planning to attend this meeting who has difficulty managing stairs or who needs some type of special accommodations in order to participate should notify the Demmer Library at 715/546-3391.

Unapproved Minutes July 15, 2025  
Edward U. Demmer Memorial Library  
Library Board of Trustees Meeting

Trustee Attendance: Dan McKissack, Kathleen Olkowski, Karen Meyer (virtual, left at 5:00pm), Patty Wallesverd, Dianna Blicharz (arrived 4:02pm)

Other Attendees: Jill Roth, April Hansen, Beth Jacobsen, Mari Lyn Garbowicz, Ann Asbeck (virtual/phone)

Absent: Jeff Boehm, Rich Mahlerwein

Dan McKissack called the meeting to order at 4:01 p.m.

**Agenda:**

Motion by Kathleen, second by Karen, to approve the agenda in any order. All ayes, motion carried. (Dianna arrived)

**Landscaping Project – Stage 1 (Conceptual):** Linnea had been contacted. No itemized quote had been received because the landscaper had not responded. Jill scheduled a meeting with StoryBook Gardens to discuss new plans. The Town sprayed lines showing the area the library was allowed to work with regarding land use. The library intends to create a StoryBook Garden space going forward. The board discussed town property and library property use and ownership. Beth requested clarification from the last meeting minutes about the “play stations” comment. The comment referred to Dianna’s suggestion of a patriotic book tied to patriotic stations in the StoryBook Garden, which would connect to the veterans memorial next door.

Beth and Mari Lyn thanked the board (Beth and Mari Lyn leave at 4:14 p.m.). Kathleen requested that, when referencing grounds projects, “Landscaping” should refer to the left side of the front celebration garden, and “StoryBook Garden Landscaping” should refer to the right side.

**Approval of Minutes:**

Motion by Patty, second by Dianna, to approve the regular meeting minutes of June 18, 2025 with amendments, All ayes, motion carried.

**Correspondence:** DPI had received the remainder of its IMLS federal funding for the year. The State passed its yearly budget and increased library funding for the next two years. This funding would trickle down through Libby, BadgerLink, and consortium support.

**Committee Reports:**

**Three Lakes Public Library Foundation:** On Friday, June 20, the Foundation held its annual meeting. Bob Werner resigned as President of the Three Lakes Public Library Foundation, and Dianna B. became President. The board discussed the celebration garden and items that needed to be invoiced and completed. Members asked whether grout or sand should go between the pavers. Jill believed Linnea had requested funds to add grout or sand.

**Oneida County Library Board:** The next meeting was scheduled for Thursday at 1:00 p.m. Contracts were expected to be distributed next week.

**Director’s Report:** Jill highlighted a WVLS suggestion to update billing practices in line with the change in the fee policy. The suggestion shortened the overdue notice and billing notice timeframes.

Jamie, the Circulation Desk Clerk, submitted her notice because she accepted a full-time position at Olson Memorial Library. The open position was 14 hours a week. The board discussed where previous outreach duties were distributed. Messy Masterpieces had an attendance of 70 participants. Library usage statistics for June showed that, if trends continued, foot traffic would increase by 6,000 people for the year Kathleen asked about the Aspirus grant for the Soup and Social Hour: Was the program slow to start? It was, but it helped feed those who needed it. The board asked about WiLS: Was it an independent board or a subcommittee? Jill explained they were their own organization finding outside ways to support libraries (including "In Action" grants). They operate independently with appointed and elected board members.

**Building and Maintenance Report:** Patch Pro's advertised on Facebook and provided a quote for the concrete work. The contractor offered to address the sidewalk at the main entrance, the crack on Huron Street, and the museum side entrance concrete. He quoted each item individually.

Jill said she lacked the expertise to determine if the proposed work was the best solution for the library's concrete issues. This company had completed work at a local business, and the results appeared well done.

A suggestion was made to seek Josh's and Jeff's opinions. Josh expressed skepticism about whether the patch would be a lasting fix or just a temporary measure. Jill agreed to forward the quote and information to Josh and Jeff. Dan requested the information also be sent to him.

The Historical Society was having work done on the Johnson House. They removed the library's garbage corral and decided to place their fire escape in that location. The current garbage can placement was wearing the siding corner. The corral had kept the public and animals out of the garbage. Jill planned to request that the Historical Society add a discussion of the fire escape plans to its agenda.

#### **Budget Review:**

**Public Accounts:** Motion by Kathleen, second by Patty, to pay bills listed on the public funds voucher list. The large WVLS expense was the annual charge for the ILS, website support, etc. Discussion. All ayes, motion carried.

**Special Accounts:** Motion by Patty, second by Karen, to approve payment of the bills from the Laona Bank Special Account. All ayes, motion carried.

**2025 Budget Review:** Discussion — The library currently employed a custodian who was between school and military service. His last day was TBD as he had not yet received basic training dates. He was a young adult learning the job. The last custodian had been terminated. A board member asked why he was terminated, and information was provided.

**Quarterly Reports:** Motion by Patty, second by Dianna, to approve the Quarterly Report. Karen reported that the Friends Book Sale went well. The Town of Three Lakes decided to review library records because the library used the town's EIN for all accounts. The board discussed whether the town would request more details on all expenditures.

Jill stated the library was audited annually and she provided the information to the auditors each year. This year, the auditors asked the Town why they only received overview reports and not detailed reports. The Town requested the detailed reports. Jill expressed concern that this was a duplication of effort and hoped that in the future the Town would accept the previously provided reports. All ayes; motion carried.

#### **Unfinished Business**

**Friends of Library revival:** Patty stated that the group had many books in storage. She suggested hosting a pop-up giveaway, offering free books from 9:30 a.m. to 11:00 a.m. Patty asked the board if they approved of holding the event on the Monday after Pumpkin Fest.

The board discussed possibly holding an “End of Year Giveaway” instead. A member asked how many hours it would take to set up a book sale. An end-of-year giveaway could help people without funds to provide gifts. Mid-December was suggested as an alternative date.

O. Inclement Weather and Emergencies Policy - 03-2020 : A few changes were made to this policy. Motion by Patty, second by Dianna, to accept the changes to the Inclement Weather and Emergencies Policy. All ayes; motion carried.

Oa. Emergency procedures - 09-2020: Motion by Patty, second by Dianna, to accept the changes to the Emergency Procedures policy. All ayes; motion carried.

**New Business:**

Budget Presentation: Jill presented two versions of the budget — one in the format the Town used and one in the format the Board used. The one-time monies request was under review. This request would maintain current operations while drawing from the Foundation for operational costs that should come from the Town. Jill stated it was inappropriate for the Foundation to fund certain line items that should be Town-funded. Jill has graphs that show with inflation that the library had been underfunded. Kathleen noted that the “Actual Needs Request” under Contract Services showed a large increase. Jill explained the increase reflected a proposed shift from a custodian to a cleaning service, based on a quote from Victory Janitorial for one day a week. Staff would continue handling bathroom paper, toilets, garbage, vacuuming, and sweeping, while property maintenance would remain the same. Jill requested adequate funding so the Building Maintenance Account could be used only for carpet cleaning, deep cleanings, and annual maintenance by Town staff.

Motion by Patty, Second by Kathleen, to approve the one times monies request. All ayes. Motion carried.

Motion by Kathleen, Second by Patty, to approve the actual needs request. All ayes. Motion carried

Mini Grant Request: April’s computer failed and needed replacement sooner than expected. Motion by Dianna, second by Patty, to forward the mini grant request to the TLPLF. All ayes; motion carried.

C. Circulation Policy – 2025: Motion by Patty, second by Dan, to accept the changes to the circulation policy. All ayes; motion carried.

**Comments from the public**: Dianna reported she was still looking for fundraising projects for the TLPLF. The Foundation had investments and funds and wanted to do more fundraising. Jill agreed to send an email about Trustee Training scheduled for August 18–21 from 12:00 p.m. to 1:30 p.m. each day.

**Next Meeting: Regular meeting August 19, 2025, 4:00 p.m., library lower level and/or via virtual attendance.**

The meeting adjourned at 5:38PM. Motion by Patty, Second by Kathleen, All ayes. Meeting Adjourned.

Respectfully submitted: Jill Roth, Director

## Library Board of Trustees - Director's Report

August 19, 2025

### ADMINISTRATION:

- **Dan and Jill met with the town regarding budget proposals.** It generated a good conversation. The municipality budget meetings will really start to take shape in September, and the **county budget hearings will be the first week of October.**
- **WVLS** will be working with us on **automating bib record adoption within the ILS.** This will save Katie time and energy in cataloging as well as expand our library offerings sooner. Training will be scheduled for some time in November.
- **Jill met with the school district as a check-in.** The meeting went very well and both parties this is an important and valued relationship. Ideas were exchanged for programming and **story hour will return to the school again in September.**
- **Summer Reading set more records this year** with incredible participation levels! More on this in the September meeting, but reading programs exceeding even last year's participation rates. Each age group saw an increase in participation rates and higher engagement levels.

### STAFF

- Jamie has been gracious enough to continue staffing her Tuesday morning shift while we work to fill her position. We are in the process of **scheduling the first day for our latest circulation clerk, and training will begin at the end of August.**
- Our **custodian has submitted his resignation.** The position is posted and we're accepting applications. The staff will continue to try to pick up as much of the cleaning as possible in the meantime.

### COMMUNITY COLLABORATION:

- The **Genealogy Society elected April as their publicity chair** for their upcoming year. She will be working on their press releases, flyers, and any other publicity needs that may arise.
- **Digitization Day's collaboration between the library, Genealogy, and Historical Society** went very well. There were flat scanners, book scanners, VHS tape digitizers, film strip digitizers and much more. **Equipment was brought in from WVLS, Olson Library in Eagle River, and Rhinelander District Library** to aid in digitizing any materials folks had with them.
- **Storybook Gardens will begin to wrap up soon.** We continue to hand out brochures for families to explore the gardens and win **their ice cream prize from Lickadee Splitz!**
- The library is currently in the middle of their **Mini Rubber Duck Hunt!** The annual **August scavenger hunt** this year is using rubber ducks hidden throughout downtown and around the library. This year ducks will be hidden one time, once they're all found, the hunt is done! **Endless Summer ice cream certificates are given to those who return found ducks.**
- **Vaccine Clinic** is in the works with the **Oneida County Health Department** again this year. This year's clinic is scheduled for **October 20 from 1-2pm.** They'll be providing both flu and covid vaccines and take several insurance programs.

## Library Board of Trustees - Director's Report

August 19, 2025

### PROGRAMS AND OUTREACH:

July:

- Children: Lego Club **11**, Interactive Movie **20**, Christmas in July **50**, Eat the Rainbow **47**, Pete the Cat Amazing Race **52**
- YA: D&D **0**, Make It! Camp July 9 **18**, Make It! Camp July 16 **16**, Make It! Camp July 23 **19**
- Adult: Writers' Group **11**, BTOC **12**, Veterans Office Hours - Rescheduled **2**, Scrabble Open Hours **10**
- General Interest: Hook & Needle Club **8**, Immersion Excursion – Downtown **23**, Immersion Excursion – Cemetery **31**, Immersion Excursion – Black Forest **34**, Immersion Excursion – Johnson House **25**, Chalk Fest **12**

August:

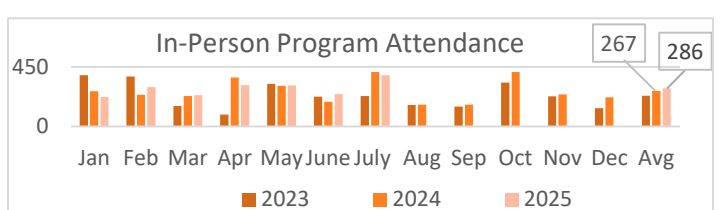
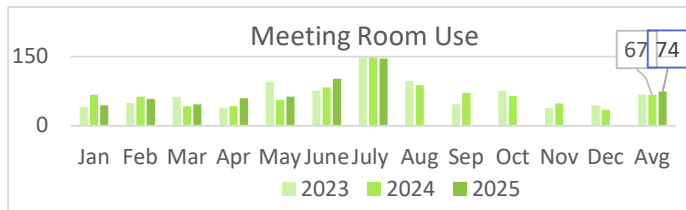
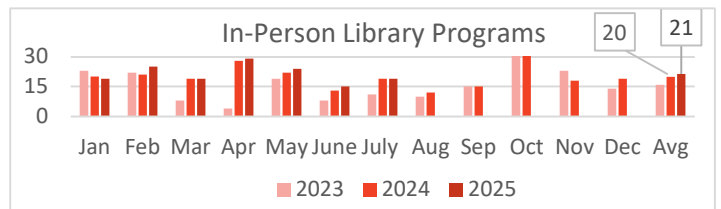
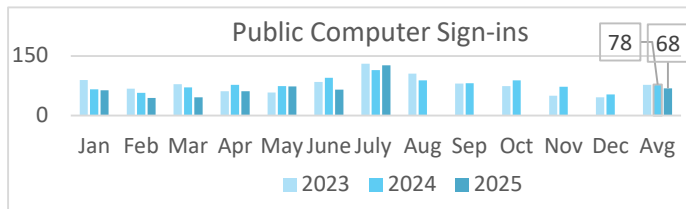
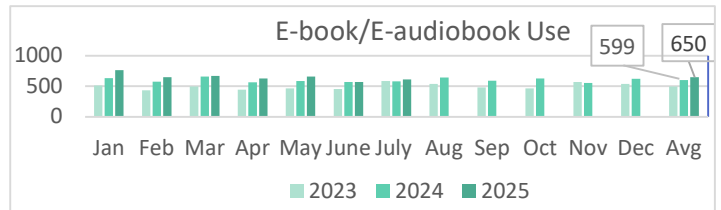
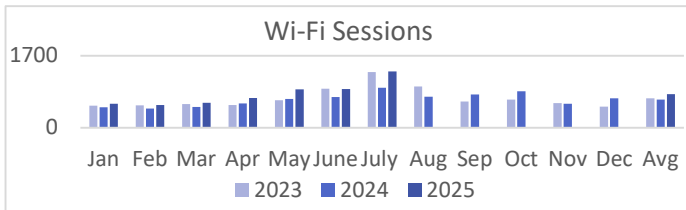
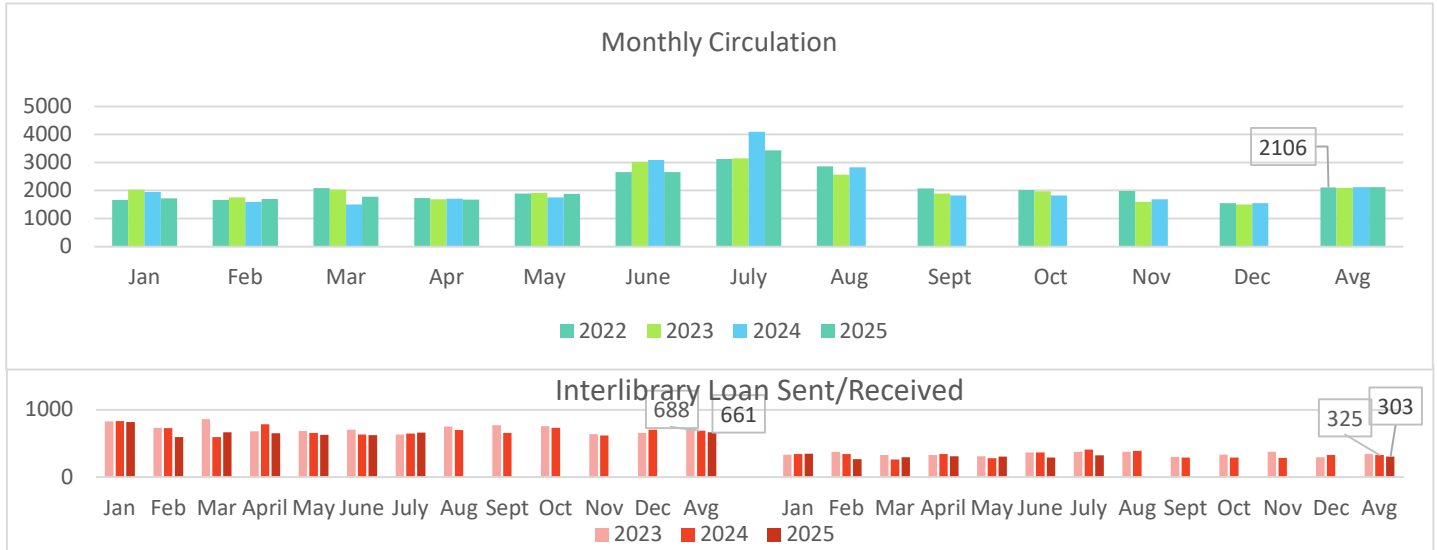
- Children: Lego Club, End of Summer Block Party
- YA: D&D, Rainbow Boba Tasting
- Adult: Writers' Group, TLGS, BTOC, Veterans Office Hours
- General Interest: Scrabble Open Hours, Hook & Needle Club, Rubber Duck Scavenger Hunt

# Library Board of Trustees - Director's Report

August 19, 2025

## Monthly and YTD Statistics

	July '25	YTD 2025	July '24	YTD 2024	July '23	YTD 2023
<b>Circulation</b>	3,435	14,831	4,095	15,910	3,151	15,561
<b>Interlibrary loan sent</b>	660/31	4,628/196	645/39	4,855/216	629/32	4,942/189
<b>Interlibrary loan received</b>	323	2,119	407	2,333	372	2,310



## Library Usage - Survey 2025

	March	June	Oct	Dec	Total 2025	Total 2024	Total 2023
<b>Library Visits</b>	365	490			EST 26,000	20,189	14,807
<b>Reference Transactions</b>	55	57			EST 2,912	1,924	1,976
<b>Program Attendance</b>	Ave/week: 17 4 programs	Ave/week: 15 5 programs	Ave/week: programs	Ave/week: programs	Ave/wk: 16 5 programs	Ave/wk: 43 3 programs	Ave/wk: 54 5 programs

Library Board of Trustees - Director's Report

August 19, 2025

Donations received:

-

Memorials:

- Bill Kirby – E&K Kirby - \$100

Publicity of note:



**DEMMER LIBRARY**  
EXPLORE · LEARN · CREATE · SHARE  
Three Lakes, Wis. (715) 546-3391

Edward U. Demmer Memorial Library in Three Lakes will host the Onelida County Veterans' Service Office for veteran and family outreach on Wednesday, July 16, from noon to 4 p.m. Walk-ins are welcome; appointments can also be made by calling 715-369-6127.

Writers of poetry, short stories, novels, or children's books are invited to join the writers' group on Thursday, July 17, at 1 p.m. in the Maple Room.

Join the library in person (Tamarack Room) or



virtually as they use Roll20 and Twitch on Sunday, July 20 at 4 p.m., to play Dungeons and Dragons. No experience required. Email [librarian@demmerlibrary.org](mailto:librarian@demmerlibrary.org) for more information and invitations to the game.

The library will host drop-in Scrabble play on Thursday, July 24, at 1 p.m. Weekly offerings include open office hours with the Three Lakes Genealogical Society on Thursdays from 2 to 4 p.m., where members help patrons locate records and answer genealogy-related questions.

Monthly programs include Lego Club, the Books: The Other Channel discussion group, and more.

**Summer reading program**

The library's summer reading program runs through Aug. 8. This year's theme is Color Our World.

On Tuesday, July 15, celebrate Christmas in July during open hours: decorate an ugly Christmas hat, enjoy festive treats, and

more. At 10 a.m., stop by the Maple Room for activities inspired by winter holidays and traditions.

Explore the Three Lakes FAB Lab with hands-on classes designed for ages 8-15, held at 1 p.m. on Wednesday, July 16 and Wednesday, July 23. Pre-registration is required.

On Thursday, July 17, at 10 a.m., the library and the Three Lakes Historical Museum continue their Immerion Excursions series with a visit to the historic Johnson House. Guest speaker Jan Kurcz will share family memories, cabin culture, and land legacy. Participants meet at the library before carpooling or driving to the site.

Immerion Excursions are "out-of-museum experiences" that combine local history with engaging locations, supported by the museum's archives.

For more information, call 715-546-3391, email [librarian@demmerlibrary.org](mailto:librarian@demmerlibrary.org), visit [demmerlibrary.org](http://demmerlibrary.org), or stop by the library at 6861 W. School St.



**DEMMER LIBRARY**  
EXPLORE · LEARN · CREATE · SHARE  
Three Lakes, Wis. (715) 546-3391

Edward U. Demmer Memorial Library in Three Lakes will host Scrabble drop-in play on Thursday, July 24, at 1 p.m. in the fireplace area.

A social gathering for knitters, crocheters, and needle workers will take place on Monday, July 28, at 5 p.m. Attendees can share projects, tips, and patterns while enjoying the company of fellow crafters.

The Onelida County Veterans Service Office will offer a make-up outreach day for veterans and their family members on Wednesday, July 30, from noon to 4 p.m. Walk-ins are welcome, or appointments can be made in advance by calling 715-369-6127.

Weekly offerings include open office hours with the Three Lakes Genealogical Society on Thursdays from 2 to 4 p.m., where members assist patrons with locating records

and answering genealogy-related questions.

Monthly programs include both in-person and virtual Dungeons and Dragons, Lego Club, a writers' group, Hook and Needle Night, and the Books: The Other Channel discussion group.

**Summer reading program**

On Tuesday, July 29, at 10 a.m., the library will host a Pete the Cat-Inspired Amazing Race. Participants can team up with friends or family to hunt for clues, complete challenges, and race to the finish line.

On Thursday, July 31, at 10 a.m., the library and the Three Lakes Historical Museum will continue their Immerion Excursions series with a visit to the Three Lakes Cemetery. Participants will meet at the library before carpooling or driving to the site. Immerion Excursions are "out-of-museum experiences" that blend local history with engaging locations, supported by the museum's archives.

For more information, call 715-546-3391, email [librarian@demmerlibrary.org](mailto:librarian@demmerlibrary.org), visit [demmerlibrary.org](http://demmerlibrary.org), or stop by the library at 6861 W. School St.



**DEMMER LIBRARY**  
EXPLORE · LEARN · CREATE · SHARE  
Three Lakes, Wis. (715) 546-3391

Edward U. Demmer Memorial Library in Three Lakes will host Dungeons and Dragons play both in person and virtually on Sunday, Aug. 3, at 4 p.m. No experience required. Email [librarian@demmerlibrary.org](mailto:librarian@demmerlibrary.org) for more information and invitations to the game.

For those who write poetry, short stories, novels, or children's stories, a writers' group will meet

Thursday, Aug. 7, at 1 p.m. in the Maple Room.

Weekly offerings include open office hours with the Three Lakes Genealogical Society on Thursdays from 2 to 4 p.m., where members assist patrons with locating records and answering genealogy-related questions.

Monthly programs include Lego Club, drop-in Scrabble, Onelida County Veterans Service office hours, Hook and Needle Night, and the Books: The Other Channel discussion group.

For more information, call 715-546-3391, visit [demmerlibrary.org](http://demmerlibrary.org), or stop by the library at 6861 W. School St.

Respectfully submitted, Jill Roth – Director

**EMPLOYMENT OPPORTUNITY**  
**SCHOOL DISTRICT OF THREE LAKES**

## Library Board of Trustees – Building and Maintenance Report

August 19, 2025

### **BUILDING:**

- One security camera has died. Our security company is working on creating a quote for a replacement camera as well as checking on some recording errors that have been occurring since the latest software updates were installed.

### **SYSTEMS:**

- On Tuesday, September 23, Sierra, our software that connects the libraries, will be migrating from a local server at WVLS to cloud hosting. As a result, the library will need to plan for 4-6 hours of downtime. The library can function with offline circulation, though some features will be down. Features including, but not limited to, text message notifications, online catalog searches, authentication for online resources, and Libby authentication, checkouts, and renewals will be down during that time.

### **INTERIOR:**

- The screws to the closing mechanism for the basement office door stripped and popped out. New screws were purchased and replaced.

### **EXTERIOR:**

- Josh graciously handled the failing concrete on the west side ramp. He was kind to only charge the library for labor in repairing the concrete and managed the whole excavation/pour for us.
- The relocation of the garbage cans has led to a site selection just around the northwest corner of the library (the museum side/green space corner). This is where one of the downspouts resides. We're looking to have the gutters reconfigured to focus water drainage on another downspout so a new corral can be installed. We're getting quotes for a corral from multiple companies. Josh came through, again, on helping us garner some quotes for altering the gutters/downspouts. Concrete will have to wait, and Josh will help us install tamped down pea gravel in the meantime.



### **MAINTENANCE AND OTHER CONCERNS/PROJECTS:**

Public Funds Voucher List 7/15 - 8/19

8/19/2025 through 8/19/2025

8/13/2025

Date	Num	Description	Memo	Category	Amount
8/19/2025	1060	S Amazon Capital Services	soap	05 1035 Property Maintenance:Custodial	-23.61
			door handle	05 1035 Property Maintenance:Property Maint	-144.99
			DVDs	07 1039 Materials:AV:AV Adult:Video	-62.85
			books	07 1039 Materials:Books:Adult Books	-36.62
			books	07 1039 Materials:Books:Juv-YA Books	-38.86
			SRP supplies and prizes	08 1040 Expenses:Programming:Reading Program	-30.48
8/19/2025	1068	Arrow	v.61:Inv.P-SI69941 service contract 8/12/25-8/12/26	03 1015 Contractual Services:Professional Services	-711.00
8/19/2025	1061	S Baker & Taylor	books	07 1039 Materials:Books:Adult Books	-1,048.36
			books	07 1039 Materials:Books:Juv-YA Books	-466.66
8/19/2025	1062	Bureau Veritas National Elevator Inspection Services...	v.55: Inv. RI 25016490: Lift Inspection	05 1035 Property Maintenance:Security Systems	-80.00
8/19/2025	1067	Candice Johnson	v.60:Dollar Tree;Walmart;Amazon;Trigs;Pick n Save	08 1040 Expenses:Programming:Reading Program	-129.20
8/19/2025	1063	Cengage Learning Inc	v.56: inv.999100699897;999100702475;999100790845	07 1039 Materials:Books:Adult Books	-114.31
8/19/2025	1064	S Demmer Mem. Library	lift permit	05 1035 Property Maintenance:Security Systems	-51.13
			ILL & stamps	06 1038 Supplies:Postage	-48.65
			Quicken renewal for both accounts	08 1040 Expenses:Computer Expenses:Computer Soft...	-107.76
			YA programming supplies	08 1040 Expenses:Programming:YA	-34.48
8/19/2025	1065	EO Johnson	v.58: inv.1786378 Copier contract CN7185-01	03 1015 Contractual Services:Equipment Contracts	-387.22
8/19/2025	1066	IFLS Library System	v.59: inv.241443 - co-op bulk library supplies	06 1038 Supplies:Library	-16.19
<b>8/19/2025 - 8/19/2025</b>					<b>-3,532.37</b>

<b>TOTAL INFLOWS</b>	<b>0.00</b>
<b>TOTAL OUTFLOWS</b>	<b>-3,532.37</b>
<b>NET TOTAL</b>	<b>-3,532.37</b>

Forward Donation Account for Board

7/1/2025 through 8/19/2025

8/13/2025

Page 1

Date	Account	Num	Description	Memo	Category	Clr	Amount
<b>BALANCE 6/30/2025</b>							<b>38,276.61</b>
7/1/2025	Forward Speci...	Debit	USPS	Library Mail	Town of Three Lakes Expense	R	-13.20
7/1/2025	Forward Speci...	Debit	Quicken Inc.	Operational Account License	Town of Three Lakes Expense	R	-53.88
7/3/2025	Forward Speci...	Debit	DSPS	Lift Inspection Fee and Service Charge	Town of Three Lakes Expense	R	-51.13
7/7/2025	Forward Speci...	Debit	Walmart	Summer Reading	Donation Expense:TLPLF:'25 S...	R	-20.02
7/9/2025	Forward Speci...	Debit	Hobby Lobby	YA Programming	Town of Three Lakes Expense	R	-18.90
7/11/2025	Forward Speci...	Debit	Stash Tea	Tea	Donation Expense:Coffee Cart	R	-50.30
7/12/2025	Forward Speci...	Debit	Hobby Lobby	YA Programming	Town of Three Lakes Expense	R	-15.58
7/14/2025	Forward Speci...	Debit	Quicken Inc.	Special Accounts License	Town of Three Lakes Expense	R	-53.88
7/14/2025	Forward Speci...	Debit	Walmart	Summer Reading	Donation Expense:TLPLF:'25 S...	R	-7.22
7/15/2025	Forward Speci...	1015	Rhineland District Library	Invoice 2025-12 Replacements	Fines Expense	R	-16.00
7/15/2025	Forward Speci...	1016 ...	Town Of Three Lakes	2nd qtr 25 Fine Transfer	Fine Transfer to Town	R	-58.51
				2nd qtr 25 Copier Transfer	Copier Transfer to Town	R	-434.30
7/15/2025	Forward Speci...	1017 ...	Tom's Drawing Board	Oil Painting Grant	Donation Expense:TLPLF	c	-200.00
				WVLS Performer Grant	Grant and Project Expense	c	-350.00
7/15/2025	Forward Speci...	1018 ...	Cengage	Invoice 999100563774	Donation Expense:Books:Lions...	R	-37.95
				Invoice 999100558041	Donation Expense:Books:Lions...	R	-69.68
7/15/2025	Forward Speci...	1019	Baker & Taylor Books	Invoice 2039148471	Fines Expense	R	-12.35
7/15/2025	Forward Speci...	1020 ...	Amazon		Fines Expense	R	-99.01
					Donation Expense:TLPLF:Adult...	R	-67.69
				TLCF Grant for Telescope Case	Grant and Project Expense	R	-115.00
7/15/2025	Forward Speci...	1021	April Hansen	Mileage for WAPL	Donation Expense:TLPLF	R	-207.20
7/17/2025	Forward Speci...	Debit	USPS	Stamps	Town of Three Lakes Expense	R	-31.20
7/20/2025	Forward Speci...	Debit	Walgreens	Summer Reading	Donation Expense:TLPLF:'25 S...	R	-100.00
7/31/2025	Forward Speci...	Debit	USPS	Library Mail	Town of Three Lakes Expense	R	-4.25
7/31/2025	Forward Speci...	DEP ...	July Deposit	July Cash	Copier Income	R	321.73
				July Cash	Fines Income	R	64.85
				Business check - Yoga	Fines Income	R	40.00
				Kirby - Fishing and Humor Books	Memorial Income:Books	R	100.00
				Donated Cash for Landscaping	Memorial Income:Landscaping	R	50.00
				July Cash	Donation Income	R	74.41
				WVLS Performer Grant	Grant and Project Income	R	350.00
				2025 Utilities	TL Historical Society Income	R	330.00
				Reimbursement Check	Town of Three Lakes Income	R	608.61
8/4/2025	Forward Speci...	Debit	TJ Maxx	YA Programming	Town of Three Lakes Expense		-24.99
8/4/2025	Forward Speci...	Debit	Walmart	Summer Reading	Town of Three Lakes Expense		-30.97
8/4/2025	Forward Speci...	Debit	Krist	Summer Reading	Town of Three Lakes Expense		-6.00
8/4/2025	Forward Speci...	Debit	Krist	Summer Reading	Town of Three Lakes Expense		-7.99
8/6/2025	Forward Speci...	Debit	Pick N Save	Coffee and filters	Donation Income:Coffee Cart		-41.97
8/6/2025	Forward Speci...	Debit	Nelson's Ace Hardware	Pushbroom, Hornet Killer, Screw	Town of Three Lakes Expense		-22.53
8/7/2025	Forward Speci...	Debit	Roll20	YA Program - DND software subscription	Town of Three Lakes Expense		-49.99
8/8/2025	Forward Speci...	Debit	USPS	Library Mail	Town of Three Lakes Expense		-8.50
8/19/2025	Forward Speci...	1022	Office Depot	INV 433716699001	Donation Expense:TLPLF		-179.99
8/19/2025	Forward Speci...	1023	Candice Johnson	Summer Reading Reimbursements	Donation Expense:TLPLF:'25 S...		-37.60

Forward Donation Account for Board

7/1/2025 through 8/19/2025

8/13/2025

Date	Account	Num	Description	Memo	Category	Clr	Amount
<hr/>							
7/1/2025 - 8/19/2025							-558.18
<hr/>							
BALANCE 8/19/2025							37,718.43
<hr/>							
TOTAL INFLOWS							1,939.60
<hr/>							
TOTAL OUTFLOWS							-2,497.78
<hr/>							
NET TOTAL							-558.18

## 2025 August Budget Sheet

8/19/2025					
Account	2025 Budget	Spent	Balance		
<b>01 Salaries 551 1001</b>					
01 Director	\$ 48,460.61	\$ 28,211.82	\$ 20,248.79	58%	
02 Technical Services	\$ 37,081.22	\$ 21,151.53	\$ 15,929.69	57%	
03 Assistant Director Adult/YA Librarian	\$ 37,919.44	\$ 21,853.20	\$ 16,066.24	58%	
04 Childrens Librarian	\$ 25,824.08	\$ 14,617.59	\$ 11,206.49	57%	
05 Circulation Clerk 1	\$ 11,950.40	\$ 7,004.75	\$ 4,945.65	59%	
06 Circulation Clerk 2	\$ 11,360.08	\$ 5,372.50	\$ 5,987.58	47%	
07 Relief Librarian	\$ 606.00	\$ -	\$ 606.00	0%	
08 Custodial	\$ 3,676.40	\$ 1,242.87	\$ 2,433.53	34%	
09 Misc Staff Salaries	\$ -	\$ -	\$ -		
<b>Total Salaries</b>	<b>\$ 176,878.23</b>	<b>\$ 99,454.26</b>	<b>\$ 77,423.97</b>		
		56%			
<b>02 Benefits</b>					
Social Security 551 1005	\$ 13,531.18	\$ 5,954.68	\$ 7,576.50	44%	
Health Insurance 551 1006	\$ 36,503.84	\$ 23,519.30	\$ 12,984.54	64%	
Life Insurance 551 1006	\$ -	\$ 38.97	\$ (38.97)		
Dental EBC 551 1008	\$ -	\$ 2,520.35	\$ (2,520.35)		
WRS 551 1009	\$ 10,451.47	\$ 5,965.53	\$ 4,485.94	57%	
<b>Total Benefits</b>	<b>\$ 60,486.49</b>	<b>\$ 37,998.83</b>	<b>\$ 22,487.66</b>		
		63%			
<b>03 Contractual Services 551 1015</b>					
Equipment Contracts	\$ 1,784.75	\$ 879.29	\$ 905.46	49%	
Professional Services	\$ 619.00	\$ 711.00	\$ (92.00)	115%	
Waltco Courier	\$ -	\$ -	\$ -		
<b>Total Contractual Services</b>	<b>\$ 2,403.75</b>	<b>\$ 1,590.29</b>	<b>\$ 813.46</b>		
		66%			
<b>04 Utilites</b>					
Electric 551 1031	\$ 6,370.00	\$ 3,839.76	\$ 2,530.24	60%	
Natural Gas 551 1034	\$ 2,700.00	\$ 1,268.72	\$ 1,431.28	47%	
Sewer and Water 551 1036	\$ 1,400.00	\$ 922.85	\$ 477.15	66%	
Telephone 551 1020	\$ 2,650.00	\$ 2,635.20	\$ 14.80	99%	
<b>Total Utilites</b>	<b>\$ 13,120.00</b>	<b>\$ 8,666.53</b>	<b>\$ 4,453.47</b>		
		66%			
<b>05 Property Maintenance 550 1035</b>					
Custodial Supplies	\$ 600.00	\$ 507.81	\$ 92.19	85%	
Property Maintenance	\$ -	\$ 518.53	\$ (518.53)		
Security Systems - split	\$ -	\$ 976.13	\$ (976.13)		
Security Systems - split	also see below				
Building Contingency	\$ -	\$ -	\$ -		
<b>Total Property Maintenance</b>	<b>\$ 600.00</b>	<b>\$ 2,002.47</b>	<b>\$ (1,402.47)</b>	334%	
		334%			
<b>06 Supplies 551 1038</b>					
Computer Hardware	\$ 3,640.00	\$ 3,735.98	\$ (95.98)	103%	
Library Supplies	\$ 750.00	\$ 733.70	\$ 16.30	98%	
Office Supplies	\$ 750.00	\$ 305.84	\$ 444.16	41%	
Petty Cash	\$ 150.00	\$ -	\$ 150.00	0%	
Postage	\$ 400.00	\$ 310.79	\$ 89.21	78%	
<b>Total Supplies</b>	<b>\$ 5,690.00</b>	<b>\$ 5,086.31</b>	<b>\$ 603.69</b>		
		89%			
<b>07 Materials - AV 551 1039</b>					
Adult audiobook	\$ 750.00	\$ 53.67	\$ 696.33	7%	
Adult video	\$ 850.00	\$ 474.42	\$ 375.58	56%	
Juvenile audiobook	\$ 150.00	\$ -	\$ 150.00	0%	

Juvenile video	\$ 100.00	\$ 49.41	\$ 50.59	49%	
<b>Total Materials - AV</b>	<b>\$ 1,850.00</b>	<b>\$ 577.50</b>	<b>\$ 1,272.50</b>		
		31%			
<b>07 Materials - Books</b>	551 1039				
Adult books	\$ 11,000.00	\$ 6,917.85	\$ 4,082.15	63%	
eBook consortium	\$ 908.36	\$ 908.36	\$ -	100%	
Juvenile/YA books	\$ 3,000.00	\$ 2,051.33	\$ 948.67	68%	
<b>Total Materials - Books</b>	<b>\$ 14,908.36</b>	<b>\$ 9,877.54</b>	<b>\$ 5,030.82</b>		
		66%			
<b>07 Materials - Subscriptions</b>	551 1039				
Individual subscriptions	\$ -	\$ -	\$ -		
Newspapers	\$ -	\$ -	\$ -		
Subscription Service	\$ 800.00	\$ 783.13	\$ 16.87	98%	
<b>Total Subscriptions</b>	<b>\$ 800.00</b>	<b>\$ 783.13</b>	<b>\$ 16.87</b>		
		98%			
<b>08 Expenses - Computer</b>	551 1040				
Maintenance and Repair	\$ 100.00	\$ -	\$ 100.00	0%	
Software subscription/licenses	\$ 310.00	\$ 205.71	\$ 104.29	66%	
Computer Contingency	\$ -	\$ -	\$ -		
<b>Total Computers</b>	<b>\$ 410.00</b>	<b>\$ 205.71</b>	<b>\$ 204.29</b>		
		50%			
<b>08 Expenses - Programming</b>	551 1040				
Adult	\$ 300.00	\$ 186.60	\$ 113.40	62%	
Children / Story Hour	\$ 300.00	\$ 133.51	\$ 166.49	45%	
Movie license	\$ 223.00	\$ -	\$ 223.00	0%	
Reading Programs	\$ 800.00	\$ 800.00	\$ -	100%	
Young Adult	\$ 300.00	\$ 239.56	\$ 60.44	80%	
<b>Total Programming</b>	<b>\$ 1,923.00</b>	<b>\$ 1,359.67</b>	<b>\$ 563.33</b>	71%	
		71%			
<b>08 Expenses - Publishing Fees</b>	551 1040				
Job Posting	\$ 50.00	\$ 63.30	\$ (13.30)	127%	
Publicity	\$ -	\$ -	\$ -		
<b>Total Publishing Fees</b>	<b>\$ 50.00</b>	<b>\$ 63.30</b>	<b>\$ (13.30)</b>		
		127%			
<b>08 Expenses - Staff Development</b>	551 1040				
Staff Development	\$ 900.00	\$ 567.00	\$ 333.00	63%	
Mileage and Meals	\$ 400.00	\$ 473.20	\$ (73.20)	118%	
<b>Total Staff Development</b>	<b>\$ 1,300.00</b>	<b>\$ 1,040.20</b>	<b>\$ 259.80</b>		
		80%			
<b>08 Expenses - WVLS</b>	551 1040				
Internet	\$ 1,200.00	\$ 1,200.00	\$ -	100%	
Network and Enterprise	\$ 1,950.00	\$ 1,950.00	\$ -	100%	
V-Cat Maintenance	\$ 5,632.67	\$ 5,632.67	\$ -	100%	
Wiscat (DPI) & WorldCat (WILS)	\$ -	\$ -	\$ -		
<b>Total WVLS</b>	<b>\$ 8,782.67</b>	<b>\$ 8,782.67</b>	<b>\$ -</b>		
		100%			
<b>Total 2025 Budget</b>	<b>\$ 289,202.50</b>	<b>\$ 177,488.41</b>	<b>\$ 111,714.09</b>		
Salary totals current through	7/23/2025			61%	
<b>05 Property Maintenance to be paid by Special Accounts only in 2025</b>	550 1035				
Filters & Carpet Cleaning	\$ 2,833.00	\$ 2,869.57	\$ (36.57)	101%	

Security Systems	\$ 2,338.93	\$ 2,017.72	\$ 321.21	86%	genetec and per mar
Property Maintenance Fee	\$ 3,300.00	\$ -	\$ 3,300.00	0%	
<b>Total Property Maintenance</b>	<b>\$ 8,471.93</b>	<b>\$ 4,887.29</b>	<b>\$ 3,584.64</b>	58%	
		58%			

# Demmer Staff Mini Grant

Edward U. Demmer Memorial Library

Three Lakes, Wisconsin

Date

8/19/2025

Program Name: Pizza for Pages/Pages for Pizza/Stories by the Slice/Book It!

Staff name: Jill

Date(s) of program: School Year (8-9months or while supplies last)

Amount requested: \$1,000 (estimates are okay)

## Brief description of program:

*Who is involved, what materials are needed, when do you want to start, why is this important, and how will funds help?*

We are requesting \$1,000 in initial funding to provide rewards for participating children—equivalent to approximately 100 pizzas. The program, aimed at local kids, would run most of the school year.

### Program Overview

Stories by the Slice (Final name TBD) is modeled after the beloved Book It! program but tailored to our local community. Children in grades PreK through 8 will have set reading goals, track their progress in special reading logs, and earn a certificate for a free personal pan pizza when they meet their monthly reading goals. In addition to fostering a lifelong love of reading, the program will strengthen local partnerships, and pique parental nostalgia to encourage participation.

### Goals and Objectives

1) Encourage recreational reading among children outside of school hours. 2) Build positive literacy habits at a young age. 3) Create a tangible incentive that connects reading achievements with community engagement. 4) Increase library visits from irregular patrons

### Funding Request

The \$1,000 grant will be used exclusively for purchasing approximately 100 pizza certificates from our local partner(s) to distribute as rewards throughout the program's first year. While the exact number of participating children is not yet known, the program is designed to allow each child to earn a pizza reward once per month if they continue to meet their reading goals. This flexible approach ensures that frequent readers are recognized for ongoing effort while allowing new participants to join at any time.

### Sustainability

If the program proves successful, following the first year, we will seek ongoing support through a combination of Library Foundation allocations, and additional grant requests such as Ideas to Action, Community Foundation, and the Dollar General Literacy Foundation. Success will be measured in participants, pizzas, and library card signups.

### Library board use:

Approved/Denied: \_\_\_\_\_

Amount approved: \_\_\_\_\_

Signature: \_\_\_\_\_

### Source of funds:

\_\_\_\_\_ Operational budget

\_\_\_\_\_ Special account donations

\_\_\_\_\_ Used book sale funds

\_\_\_\_\_ Capital/Building maintenance

\_\_\_\_\_ Forward to Foundation

\_\_\_\_\_ Other (specify: \_\_\_\_\_)

## ADVOCACY FOR LIBRARIES AND/OR LIBRARY SYSTEMS

One of your major responsibilities as a public library or a library system trustee is to act as an advocate for the library and/or library system (or, sometimes, both). In simple terms, a library/library system advocate is someone who understands the value and importance of public library and public library system services and who communicates that value and importance to the service community, government leaders, and other decision-makers. While library and/or library system trustees are 'obvious' advocates...advocates with whom you might want to coordinate advocacy efforts, you are encouraged to also reach out to politically active patrons and to members of your local library Friends groups. Legislators make it clear that, while they appreciate hearing from library/library system directors or other staff members...they REALLY want to hear from the USERS of library and library system services. That's fine until you realize that, while most legislators recognize that public libraries exist, most don't even know what a library system is or what systems do to provide service to their constituents.

Your primary function as a library and/or library system advocate is to provide clear, accurate, and timely information on library/library system issues to people who need that info in order to make sound decisions on those issues. This information can be provided orally or in writing. It may have such diverse objectives as shaping public opinion in a general way or influencing a specific vote on a library or library system issue by a local unit government or by state or even federal legislators. Libraries and their respective library systems need their trustees (and Friends) to act as advocates for several reasons. Libraries have a unique place in local government and their needs may not be as readily understood by government officials as those of other units of government. Often, a greater effort is needed to tell the library story. In addition, because library systems primarily provide "behind the scenes" services, i.e., systems serve libraries (they don't provide direct service to patrons), most legislators (or even most library users) are not even aware that library systems exist. Therefore, an extra effort is sometimes needed to make government officials aware of system services and the value of those services to local libraries and the patrons they serve.

### Ways to act as an effective advocate:

As an advocate, you can influence decision-makers by:

- Speaking to civic groups about library and/or library system needs and issues
- Talking to friends (and formal Friends groups) about the library/library system, their roles in the community, and their needs
- Writing letters to editors of local newspapers
- Testifying at local and state budget hearings
- Talking and writing to local, state and federal legislators about the needs of libraries and/or library systems
- Contributing to a library or system newsletter that is sent to decision-makers

Your library and system directors can provide you with a list of talking points on issues under consideration.

Your work as a library/library system advocate will never be done. Each success leads to a new area of effort. Library and/or library system advocacy does not represent a narrow commitment to a single issue – it's an ongoing commitment to supporting library issues in a wide range of ways.

(This presentation was prepared by Heather Eldred, Director Emerita of the Wisconsin Valley Library Service. It is loosely based on the **13th chapter** of *Trustee Essentials: A Handbook for Wisconsin Public Library Trustees*, © 2002 by the Wisconsin DPI. This handbook is available at [http://pld.dpi.wi.gov/pld\\_handbook](http://pld.dpi.wi.gov/pld_handbook)

# Library Advocacy

One of your major responsibilities as a public library trustee is to act as an advocate for the library.

In simple terms, a library advocate is someone who understands the value and importance of public library service and who communicates that value and importance to the community, government leaders, and other decision-makers.

Your primary function as a library advocate will be to provide clear, accurate, and timely information on library issues to people who need it in order to make sound decisions on those issues. This information can be provided orally or in writing. It may have such diverse objectives as shaping public opinion in a general way or influencing a specific vote on a library issue by the local unit of government.

Libraries need their trustees to act as advocates for several reasons. Pressures on local, county, and state budgets makes it harder than ever for libraries to obtain adequate funding.

As a representative of the general public, you can make a more effective case on the importance of adequate funding for the library than the librarian who may be viewed as having a vested interest in a larger budget. Because public libraries have a unique place in local government, their needs may not be as readily understood by government officials as those of other units of government, and a greater effort is needed to tell the library story.

In addition, because library systems primarily provide “behind the scenes” services, an extra effort is sometimes needed to make government officials aware of their services and the value of those services to the public.

## Establish Priorities for Advocacy

Since the advocacy role is a basic duty of a library board member, it’s important to channel these energies carefully. Early each year, the library board acting as a whole should decide which of its goals or positions to advocate most strenuously. Emphasis will vary by library. For instance, you and the library board might work for the adoption of an improved library budget, seek support for enhanced library technology, or inform the public of the need for a library building program. What is important is that you decide with other library board members what the areas of emphasis will be and how board members will go about advocating those goals or positions.

Your goal as an advocate is to shape the local decision-making process, which requires an understanding of how decisions are made in the community and who must be influenced in order to achieve favorable outcomes.

# 13

## In This Trustee Essential

- What are library advocates and why they are needed
- How to establish priorities for advocacy
- Ways to act as an advocate

## Staying Informed

Your effectiveness as an advocate depends on being well informed about library issues at the local, state, and federal levels. See [Trustee Essential #27: Trustee Orientation and Continuing Education](#) for information on where to turn to stay informed about these issues.

## Ways to Act as an Advocate

As an advocate, you can influence decision-makers by:

- speaking to civic groups about library needs and issues.
- talking to friends about the library, its role in the community, and its needs.
- writing letters to the editor of the local newspaper.
- testifying at local and state budget hearings.
- talking and writing to state and federal legislators about the needs of the library.
- contributing to a library newsletter that is sent to decision-makers.

If you choose to advocate a library-related position not agreed on by the board, be sure to make clear that you are speaking for yourself as an individual, not for the board.

Your work as a library advocate is never done. Each success leads to a new area of effort. Library advocacy does not represent a narrow commitment to a single issue—it's an ongoing commitment to supporting library issues in a wide range of ways.

## Discussion Questions

1. How is library advocacy different from other basic trustee duties?
2. What are some issues being faced by your library on which library board members can exercise influence through advocacy?
3. How does the advocacy role of an individual board member differ from the role of the board as whole?

## Sources of Additional Information

You and your fellow library board members are not alone in advocating for high-quality public library service. There are a number of groups that share your belief in the value of public library service and can provide information and support you

in advocacy efforts. Some of these groups are listed below, along with other tools to help you advocate for your library.

- Your library system staff (See [\*Trustee Tool B: Library System Map and Contact Information.\*](#))
- Division for Libraries and Technology staff (See [\*Trustee Tool C: Division for Libraries and Technology Contact Information.\*](#))
- Wisconsin Library Association (WLA): [wla.wisconsinlibraries.org](http://wla.wisconsinlibraries.org)
- Wisconsin Library Trustees and Friends (WLTF): [wla.wisconsinlibraries.org/wltf](http://wla.wisconsinlibraries.org/wltf)
- The Association of Library Trustees, Advocates, Friends and Foundations (ALTAFF): [www.ala.org/altaff](http://www.ala.org/altaff)
- Who Are My Legislators webpage: [legis.wisconsin.gov/w3asp/waml/waml.aspx](http://legis.wisconsin.gov/w3asp/waml/waml.aspx)
- Resources on ethics and standards of conduct for local officials: [gab.wi.gov/ethics](http://gab.wi.gov/ethics)
- Contact information for your United States Senators: [www.senate.gov/general/contact\\_information/senators\\_cfm.cfm?State=WI](http://www.senate.gov/general/contact_information/senators_cfm.cfm?State=WI)
- Contact information for your United States Representatives: [clerk.house.gov/member\\_info/index.aspx](http://clerk.house.gov/member_info/index.aspx)

This *Trustee Essential* was adapted, with permission, from *Tools of the Trade for Trustees: Library Advocacy*, by Milton Mitchell, former Director of the Indianhead Federated Library System.

*Trustee Essentials: A Handbook for Wisconsin Public Library Trustees* was prepared by the DLT with the assistance of the Trustee Handbook Revision Task Force.

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# THE LIBRARY PAGE

*Demmer Memorial Library, Three Lakes, Wisconsin 54562*



Connecting people to the TRANSFORMATIVE power of knowledge by providing opportunities to explore, learn, create, and share.

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We're kicking off our annual August Scavenger Hunt, and this year we're shaking things up! Starting now, mini rubber duckies are hidden throughout the town just waiting to be found. The rules are simple: find a duck, win a prize! Unlike previous years, ducks will not be rehidden—once they're found, they're gone. There is a limit of one duck per person and you must be present with your duck to collect your prize. earns you a coupon for a free ice cream treat—sweet rewards for sharp eyes!

As summer reading winds down, don't forget to return your reading logs and drawing entries before the deadline to be included in the prize drawings. We've been amazed by how many books our community has devoured this season. Thank you for making our summer reading program such a fun and vibrant success!

Finally, we're excited to host Digitization Day this month—a unique opportunity to preserve your cherished memories. Bring your old photographs, film strips, slides, documents, and more! We'll help you convert them into digital files. Whether it's vacation photos, or important papers, this is your chance to make sure those moments are saved for years to come.

We hope to see you in the library soon—whether you're duck hunting, wrapping up your summer reads, or preserving your past!

Warmly,  
Jill

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## HOURS

MON/WED 9AM-7PM

TUES/THURS/FRI 9AM-5PM

SAT 9AM-2PM

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## CONTACT

Phone: 715-546-3391

Fax: 715-546-3914

[www.demmerlibrary.org](http://www.demmerlibrary.org)

[demmer@demmerlibrary.org](mailto:demmer@demmerlibrary.org)



# August Programs



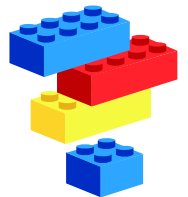
## End of Summer Block Party August 5 @ 10 AM

@ Demmer Lawn-- Join us as we wrap up summer reading with an "unlazy" river, games, and more!

**Offered  
year-round!**

## Lego Club Second Monday of the Month

**3:30pm-Demmer Maple Room** Children of all ages are invited to come free build, take part in the monthly challenge, or play Creationary.



## Summer Reading Wrap Up!

Don't forget to turn in all game boards, book marks, and book reviews by August 8th.

Raffle prizes will be drawn August 8th at 4:30 pm.

# YA SUMMER PROGRAMMING



## Rainbow Boba Party

Ages 12-18

August 4 @ 3pm

Demmer Maple Room

## Three Lakes IMMERSION EXCURSIONS



SHELTERED VALLEY  
THURS, AUGUST 7TH  
10:00 AM

Meet at the Demmer Library at 10:00am. Car pool or take your own car to drive to the scheduled location and learn about these special Three Lakes places.

## Digitization Day

Digitize, Document, Discover

### WORKSHOPS

- 3 PM–Microfilm Reader How-to
- 4:30 PM–I Digitized, Now What?

Wednesday, Aug. 13<sup>th</sup> 2 pm-6 pm

### DROP-INS

- Learn how to scan your photos (flash drives provided)
- Record an oral history of your family
- Tour the Local History Room and more

## THE MINI RUBBER DUCKIE HUNT

THE WHOLE MONTH OF  
AUGUST!!!

MINI DUCKIE HUNTING IS  
OPEN TO  
\*ALL AGES\*

**MUST BE PRESENT TO WIN**

FIND A DUCKIE

BRING IT TO THE LIBRARY

COLLECT YOUR PRIZE

1 DUCK PER PERSON



# Three Lakes Genealogical Society



## Genealogy classes offered

Interested in researching your family's history? Two levels of genealogy courses are being offered by the Three Lakes Genealogical Society in the Maple Room at Demmer Library in Three Lakes. Both classes are accessible in person or through Zoom and will be recorded for future access. You will want to bring your own laptop, although a few spares are available, if needed. Plan to dig in to your research right in class, exploring new websites and skills with guidance available. Take that information home and continue your research, bringing any questions to the next session. Your instructor, Dottie Winger, is a retired teacher with 27 years of genealogical research experience. If you are interested in joining either class, please contact Dottie at [dwinger67@yahoo.com](mailto:dwinger67@yahoo.com) or 608-234-7788.

The Intermediate Genealogy Class will be on the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Mondays in September and October, 3:30-5:30pm. This 6-session course expands on the skills of a beginner with a stronger focus on genealogical proof standards and evaluating the information collected in your research. Participants will explore more advanced record types, such as ecclesiastical sources, passenger records, newspapers, and old photos. They will also discuss common errors and how to avoid them.

Every Thursday from 2-4 p.m., in the Local History Room within the library, there is a TLGS member present to help anyone with investigating their family history. Everyone is welcome to come in and have a little one-on-one time with someone who could help. No scheduling required.

## Three Lake Public Library Foundation



*The Three Lakes Public Library Foundation is a non-profit, 501(c)3 corporation. The organization is governed by a board of directors comprised of volunteers dedicated to helping the community through the improvement of the library.*

### **What we do:**

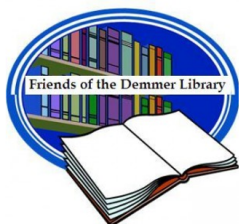
- *Initiates funding and endowment opportunities*
- *Identifies and funds special projects and services*
- *Inspires community interest and involvement*



### **Purpose**

*The Foundation selectively supports positive, high quality activities such as adult and children's learning programs, public access computer hardware and software, special collections, library furnishings and continuing education for library staff.*

**Want to donate? Scan the QR code!**



## Friends of the Demmer Library

The Friends of the Demmer Library are looking for members to serve on their board. Letters of Interest should be dropped off at the Demmer Library c/o Friends.

*The Friends of the Demmer Library is a volunteer organization that wants to promote knowledge & use of the library.*

*Our used book sale fund-raiser events are used to purchase needed equipment, materials, and support programs for the library.*



## Monthly Writing Group

**TWO MEETINGS THIS MONTH!**

Thursday, August 7th @ 1:00pm

Thursday, August 21st @ 1:00pm

Demmer Maple Room

Beginning writers as well as established authors are encouraged to attend, share writing projects, successes, and help each other.



PROVIDING SUPPORT AND RESOURCES FOR OUR VETERANS.

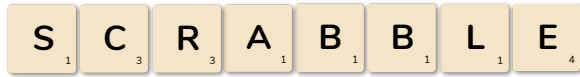
### **Veterans Services Office Hours**

**Demmer Library**

**Wednesday**

**August 16<sup>th</sup>**

**12-4 PM**



### **Drop In Play**

**2nd & 4th**

**Thursdays**

**1 pm-3 pm**

**Demmer Fireplace**

**Area**

How many of us miss playing a good game of Scrabble? Stop by the Demmer on the dates and times listed as we bring Scrabble players together.



## **Hook & Needle Nights**

**FOURTH MONDAY OF THE MONTH**

**5PM-7PM DEMMER FIREPLACE AREA**

A social gathering for knitters, crocheters, and needle workers where people can share their projects, tips, patterns, and enjoy the company of fellow crafters.



## **Books the Other Channel Book Club**

**Tuesday, August 22nd--6:30 PM**

**in person or via Zoom**

Books the Other Channel book discussion group will discuss *The Women* by Kristin Hannah on August 26th at 6:30 PM.

Meet in person at the library or join online via Zoom. Email [demmer@demmerlibrary.org](mailto:demmer@demmerlibrary.org) to receive sign-in information if you don't receive it directly from the organizer.

Each book for the group may be checked out at the Demmer. Everyone is welcome!

To register call 715-546-3391 or email [librarian@demmerlibrary.org](mailto:librarian@demmerlibrary.org)



# Booking Ahead

High interest titles added to the catalog and released in August.  
Give us a call to put your name on the list - (715) 546-3391



*L.A. Women* by Ella Berman  
*Love Is an Open Book* by Chandra Blumberg  
*Dead Line* by Marc Cameron  
*The Confessions* by Paul Bradley Carr  
*Departure 37* by Scott Carson  
*The Midnight Hour* by Eve Chase  
*Zomromcom* by Olivia Dade  
*Guess Again* by Charlie Donlea  
*Jenny Cooper Has a Secret* by Joy Fielding  
*The Violet Hour* by Victoria Benton Frank  
*And the Trees Stare Back* by Gigi Griffis  
*Something Whiskered* by Miranda James  
*She Didn't See It Coming* by Shari Lapena  
*The Surrogate Mother* by Freida Mcfadden  
*You Belong Here* by Megan Miranda  
*Automatic Noodle* by Annalee Newitz  
*Anywhere With You* by Ellie Palmer  
*The Locked Ward* by Sarah Pekkanen  
*The Magician of Tiger Castle* by Louis Sachar  
*The Dead Come to Stay* by Brandy Schillace  
*The Unraveling of Julia* by Lisa Scottoline  
*He Falls First* by Jill Shalvis  
*An Inside Job* by Daniel Silva  
*We Are All Guilty Here* by Karin Slaughter  
*The Witch's Orchard* by Archer Sullivan  
*The Dead Husband Cookbook* by Danielle Valentine  
*Wayward Girls* by Susan Wiggs

# Historical Clippings

Three Lakes Museum

August 2025

## The Three Lakes Cemetery

### *A Grassroots Archive*

At an objective level, cemeteries developed as a designated space for dignified burial and to prevent the uncontrolled scattering of gravesites. They manage the remains of the dead, prevent public health issues, and allow for the expression of cultural and religious beliefs surrounding death. While our present concept of a cemetery is fairly new - evolving over the last couple of hundred years - early humans were performing complex burial rituals 200,000 years ago.

At the more profound human level, cemeteries serve as places for remembrance and reflection for the living. They provide a designated space to honor the deceased, offer solace to the bereaved, and preserve a community's history. Over time, they have become places for families and communities to maintain a connection with their ancestors.

Journalist Katie Thornton writes

*Most monuments to history are created in a top-down manner. Individuals “earn” a place in our mainstream retelling of history through a combination of notable deeds and substantial social privilege. Cemeteries are, in theory, more representative archives; in these spaces, individuals and families are given an opportunity to etch their own names into the annals of history.*

*If we fail to read between the lines (or between the stones, as it were), we risk rehashing a fictitious, incomplete history. But if we do our due diligence to learn and talk about those who have been made less visible in these spaces, we can gain a more holistic understanding of our collective stories.*

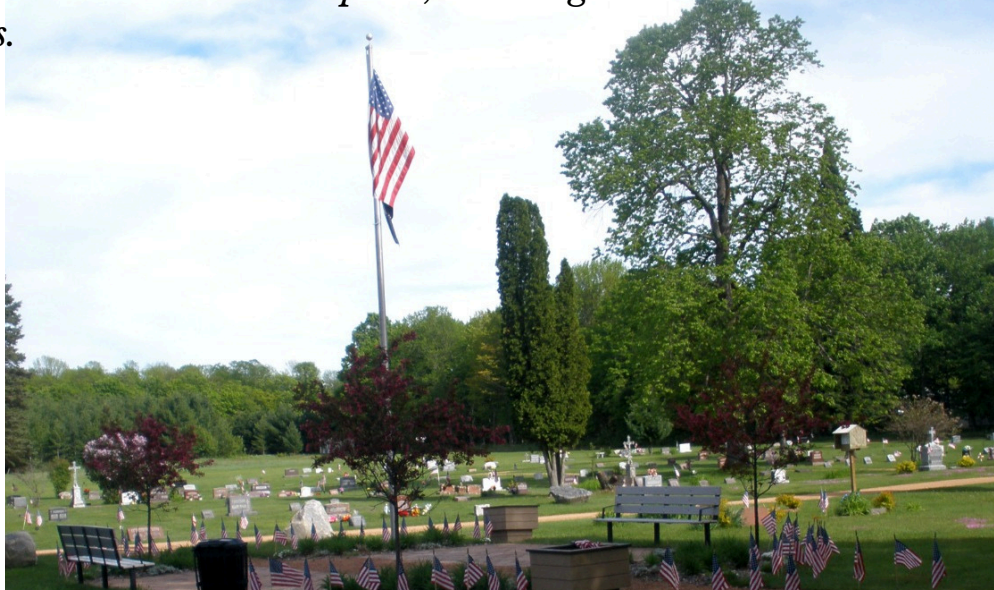


photo credit - Find a Grave 2013

The headstones in the Three Lakes Cemetery give all of our ancestors buried here “an opportunity to etch their own names” in our history.

The following historical note citing the establishment of the cemetery was copied from an old ledger in the Three Lakes Town archives. Note- this was at a time when the village of Three Lakes was part of the Township of Gagen.

"The Town Board met at Clerk's office at 2 o'clock p.m., April 15, 1890, pursuant to Chapter 296 laws of 1885 for purpose of acting on application for liquor license and transacting other necessary business. All members present.

"Offer of cemetery site presented by Wm. Cashman, site for sum of \$125. On motion, all members voting yes, cemetery site accepted and Chairman and Clerk are hereby instructed to draw an order for \$125 on the cemetery fund in favor of Wm. Cashman in payment for said cemetery site upon execution and delivery of a good and sufficient deed from Wm. Cashman to Town of Gagen of said cemetery site, and that this cemetery shall be public for all religions and other denominations.

"On motion, all members voting yes, ordered that the Town Board extend the sum of \$150 of the cemetery fund in clearing, surveying and improving the cemetery.

Historically, cemeteries like Three Lakes were often segregated by religion, with separate sections dedicated to different faiths, like Catholics and Protestants. This reflected the prevalent social and religious divisions of the time. Early on, the Town Board and the Catholic church were responsible for maintenance and records.

Today three local entities monitor the Cemetery. The Three Lake Town Board that oversees the general welfare of the property, takes care of the financials and provides maintenance. The Cemetery Committee that makes budgetary proposals. And the Three Lakes Genealogical Society that maintains family records.



It is the Genealogical Society that puts the life back in the tombstones by searching out the stories behind the names. Using *Find a Grave* software they have cataloged the information on tombstones to make names and locations searchable. They update and document local obituaries and they can help you fill out your family tree. You can set up an appointment to meet with a Genealogist to work One on One to gather the pieces to your past.



A popular program that ran three times over six years was a cemetery walk put on by the Genealogy members,

*"If Tombstones Could Talk"*

People had the opportunity to hear stories of the founders and past residents of Three Lakes, interacting with re-inactors dressed in historical attire taking on the persona of the ancestors they represented.

A great way to connect yesterday to today!

**Cemeteries are the living archives of a community's history. The Grassroots.**