

Approved Minutes August 20, 2024
Edward U. Demmer Memorial Library
Library Board of Trustees Meeting

Trustee Attendance: Patty Wallesverd, Dan McKissack, Dianna Blicharz (virtual), Karen Meyer, Rich Mahlerwein, Kathleen Olkowski

Other Attendees: Jill Roth, April Hansen

Absent: Jeff Boehm

Dan McKissack called the meeting to order at 4:03 p.m.

Agenda:

Motion by Patty, seconded by Karen to approve the agenda in any order the president sees fit. All ayes, motion carried.

Approval of Minutes:

Motion by Patty seconded by Karen to approve the regular meeting minutes of July 16, 2024, as amended. Karen pointed out a typo under the Building and Maintenance report. All ayes, motion carried.

Correspondence: none

Committee Reports:

Three Lakes Public Library Foundation: Has not met

Oneida County Library Board: Met July 18th and followed format of each library giving a report. Main part of meeting was to discuss the county budget. Each library submitted county budget request.

Director's Report:

Discussion: July was knocked out of the park. Fantastic programming numbers with a single program drawing attendance of 87 people. Circulations reflect this with highest circulation numbers in recent memory. Jill applied for a scholarship for next semester and did not get it. She will be taking two classes this semester and one next fall. Discussion of why the NICE merger failed. Discussion of how we come up with library usage numbers.

Building and Maintenance Report:

Discussion: Update--Town has agreed to change dehumidifier filters, we will be in charge of buying them. Contractor is adding drip pans and replacing water sensor that failed to go off. Veteran's Memorial includes a new drainage system on the North side of our building. They are getting bids. Puts off the Veteran's Memorial project. New down spouts are being installed. Discussion about Children's area possible changes. Focus on babies and toddler learning as well as special reading space. Rich reports that from previous notes, that weeding of the Celebration Garden was not covered in previous plan.

Budget Review:

Public Accounts: Motion by Patty, seconded by Rich, pay bills listed on the public funds voucher list. All ayes, motion carried.

Special Accounts: Discussion. Motion by Karen, Patty seconded to approve payment of the special account of bills from the Laona Bank Special Account. Discussion. All ayes, motion carried.

Friends of Library: Rich moves that we pay bills, Karen seconded, all ayes, motion carried

Money Market Funds: Rich moves that we pay money market maintenance, Karen seconded. All ayes, motion carried

2024 Budget Review: Discussion. Security systems will be paid for from the Building Maintenance Account. Kathleen asks where we are in the budget process. The town approved what we are currently asking. Town was informed that the 2026 budget cycle we will need to increase funding for things like maintenance and materials. Next step is getting county budget clearance. The county's budget meeting will be held in October.

Old Business:

Progress on Strategic Planning Committee:

Discussion: End of September for a meeting. Participants have been contacted and it's now just up to scheduling. Our facilitator will be getting back to us on schedule needs.

Review the logo/marketing package MOU:

Discussion: Just about ready, hoping to implement logo changes to website and other places. Reached out to change logo on signs and looking at merch. Got some board feedback on sweatshirt design and possible merchandise sales as a fundraiser.

Comments from Citizens: Kathleen asks about the Director appointment for the Demmer Trust. John Stauner has agreed to be one of the trustees and Jill is meeting with another individual later this week.

Future items:

Next Meeting: Regular meeting on September 17, 2024, 4:00 pm in the lower level of the library and/or via video/teleconference

The meeting adjourned at 4:52PM. Motion by Patty, Seconded by Rich. All ayes. Meeting Adjourned.

Respectfully submitted: Jill Roth, Director