

Public Notice Bulletin Board Policy

Approved by Library Board: 2003 (formerly Community Calendar Policy), 06/2015, 05/2024
Last reviewed by Library Board: 05/2022

Public Notice Bulletin Board in Library Entrance

The Library maintains three separate areas for posting of printed notices: Library notices, Local Government notices, and Community notices.

Local Government Notices

Include, but are not limited to official meeting announcements. Will be posted upon receipt and remain until the time of the meeting and/or event.

Community Notices

Community bulletin board notices may be submitted by nonprofit organizations for civic, educational, or cultural purposes. Notices must be approved by Library staff, and will be removed after the date of the event. Due to space constraints and/or deteriorating condition of a notice, long-term/ongoing notices may be removed at the discretion of library staff.

The Library Director reserves the right to reject any notices or portions thereof that he/she deems are not in the public interest.