

Approved Minutes April 16, 2024
Edward U. Demmer Memorial Library
Library Board of Trustees Meeting

Trustee Attendance: Patty Wallesverd, Rich Mahlerwein, Dan McKissack, Dianna Blicharz, Kathleen Olkowski, and Karen Meyer

Other Attendees: Jill Roth, April Hansen

Absent: Jeff Boehm

Dan McKissack called the meeting to order at 4:00 p.m.

Agenda:

Motion by Patty, seconded by Karen to approve the agenda in any order the president sees fit. All ayes, motion carried.

Approval of Minutes:

Patty and Dianna identified as being virtual. Motion by Rich, seconded by Dianna to approve the regular meeting minutes of March 19, 2024 as amended. All ayes, motion carried.

Correspondence: None.

Committee Reports:

Three Lakes Public Library Foundation: Meeting was April 11. Next meeting will be annual meeting. Established and made sure the celebration Garden process is still ok with the foundation. One funding request.

Oneida County Library Board: Has not met. There is still a vacancy on the board and lack of a president.

Director's Report:

Discussion: Jill reports a new telescope added to the library of things. Talking about WVLS working on new patron registration forms for standardization. Defining linking forms. Want to be able to talk to parents about the unlinking of accounts for 16- and 17-year-olds. The NICE project (a project looking at WVLS combining parts of themselves with Northern Waters) was discussed. Jill wants to hear concerns. She plans to vote yes unless there are other concerns. Raised WAPL conference. Dianna made a motion to approve the mini-grant and forward it to the foundation. Karen seconded. All ayes, motion carried.

Discussion: Karen mentioned to talk to the women's club about resurrecting the Former Friends.

Building and Maintenance Report: Noting the new tablet and fire extinguisher checks. Suggestions on what to write in the paper. The landscapers should be back this week. Discussion on continuing to fix vestibule tv or buy a new one.

Budget Review:

Public Accounts: Discussion. Motion by Patty, seconded by Kathleen, pay bills for March/April 2024 for payment from the town account. All ayes, motion carried.

Special Accounts: Motion by Patty seconded by Rich to approve payment of bills from the Laona Bank Special Account. Discussion. All ayes, motion carried.

2024 Budget Review: Discussion.

First Quarter Financial Reports: Discussion. Motion by Rich seconded by Karen to approve first quarter financial reports.

Old Business:

Progress on Strategic Planning Committee: Discussion: Rich is happy to help, Patty will be a member, Jill is happy to help, trying to determine scope of project to know who to invite. Names given. This is still in the gauging interest phase. The estimated timeframe is 3-4 months. Noted that we want to point to existing plan as example of what we want to do/update. Jill and Rich will reach out to their respective suggestions.

Recap of Candidate Forum: Discussion: Not well attended. Feedback was all the people involved attended, but not any members of the community to ask questions or speak with candidates. Possibly, rethink the structure, especially if there are no contested races. Timing between school board meeting and spring break was likely a factor in attendance. Discussion on past forum structure being very well attended despite poor weather. Next year will need a longer planning runway and a date set earlier.

Review the logo/marketing package MOU: Discussion: Dan has come up with a version of logo. Logo passed around and approved

New Business:

Election of Officers: Discussion: Dianna nominates Dan as President. Dan agrees to be president until December 2024

Policy Review: Discussion:

- A) About the Library: Review, add n to innovation, move from welcome to welcoming. Typo on page 2 of 15. Rich moves to accept the policy review with minor edits. Karen second. All ayes. Motion carried.
- B) Patron Code of Conduct: Patty moves to accept the policy reviewed with minor edits. Rich Second. All ayes. Motion carried
- C) Collection Policy: Discussion of cash donations and memorials. Financial policy will be reviewed later. Suggestion to have all mention of the Library Board of Trustees be all the same wording. Rich moves to accept the policy with minor edits. Karen seconds. Regarding past public comments, Jill notes that she appreciated his comments. Jill read the book and placed it back on the shelf. Book has followed policy. Discussion. All ayes. Motion carried.

Trustees Handbook Chapter Review: Patty motions to table until next month, seconded by Dianna. All ayes. Motion carried.

Comments from Citizens:

Future items:

Next Meeting: Regular meeting on May 21, 2024, 4:00 pm in the lower level of the library and/or via video/teleconference

The meeting adjourned at 5:34 PM.

Respectfully submitted: Jill Roth, Director