

Approved Minutes September 19, 2023
Edward U. Demmer Memorial Library
Library Board of Trustees Meeting

Trustee Attendance: Ann Asbeck, Dianna Blicharz, Jeff Boehm, Patty Wallesverd, Rich Mahlerwein, Dan McKissak (virtual), Kathleen Olkowski

Absent:

Other Attendees: Peter Kotarba

Ann Asbeck called the meeting to order at 4:00 p.m.

Agenda:

Motion by Patty, seconded by Kathleen to approve the agenda in any order. All ayes, motion carried.

Approval of Minutes:

Motion by Patty, seconded by Kathleen to approve the minutes of August 15, 2023, as corrected. All ayes, motion carried.

Correspondence: None.

Committee Reports:

Three Lakes Public Library Foundation: Will meet September 26th. Linnae presented update on status of celebration garden to TLPLF.

Oneida County Library Board: Next meeting in mid-November.

Director's Report:

- Director's Report:
- Building and Maintenance Report: Update from Jeff on town plans for generator with future collaboration between library and town possible. Dianna updated board on concrete work, can't happen until spring. Discussion. The board agrees to stay with the original contractor and ask for a quote. Dianna and Jeff will meet with the contractor, when available. Ann suggests putting a cone on the affected concrete until the work can be complete. Peter will contact the company that removed ice dams regarding billing.

Budget Review:

- Motion by Rich, seconded by Patty, to approve vouchers for August/September 2023 for payment from the town account. Discussion. All ayes, motion carried.
- Motion by Patty seconded by Rich to approve payment of bills from the Laona Bank Account special account. All ayes, motion carried.
- 2023 Budget Review:

Old Business:

- Update on outdoor tables donated by TLPLF- Arriving Monday-Wednesday next week. The museum agreed to allow tables to be kept in museum space red granite gravel. Discussion of delivery and arrival plan. Jeff will look into town assisting in unloading delivery vehicle.

New Business:

- Review stage 2 proposal for museum space landscaping project-Initial discussion, agreed to add to following month's agenda.
- Evaluation of current Strategic Plan: Suggestion by Patty to change "welcome" to "welcoming" for upcoming plan. Discussed Strategic plan evaluation worksheet
- Preparation for upcoming Strategic Plan- Discussion of formation of new strategic plan committee. Ann requested that board members bring names of possible members for the committee to the October meeting.
- Discussion on Library Board self-reflection-Discussed desired format for self-reflection(formal/informal). Dianna recommends informal discussion and using the trustee's handbook. Katleen suggests a form like strategic plan evaluation.

Future items:

- Discuss maintenance of Celebration Garden (weeding and other things)
- Formation of new Strategic Plan committee
- Review stage 2 proposal for museum space landscaping project

Comments from citizens:

Next Meeting: Regular meeting on October 17, 2023, 4:00 pm in the lower level of the library and/or via video/teleconference

There being no further business Rich moved to adjourn, seconded by Dianna. All ayes, motion carried. The meeting adjourned at 6:04 PM.

Respectfully submitted: Peter Kotarba, Director