

Approved Minutes August 15, 2023  
Edward U. Demmer Memorial Library  
Library Board of Trustees Meeting

Trustee Attendance: Ann Asbeck, Dianna Blicharz (virtual), Jeff Boehm, Patty Wallesverd, Rich Mahlerwein (left at 5:25pm), Dan McKissak, Kathleen Olkowski

Absent:

Other Attendees: April Hansen, Linnea Ebann

Ann Asbeck called the meeting to order at 4:00 p.m.

**Agenda:**

Motion by Rich, seconded by Patty to approve the amended agenda in any order. All ayes, motion carried.

**Approval of Minutes:**

Motion by Patty, seconded by Rich to approve the minutes of July 11, 2023, as corrected. All ayes, motion carried.

**Correspondence:** None.

**Committee Reports:**

Three Lakes Public Library Foundation: Next meeting on Tuesday.

Oneida County Library Board: Met on July 20<sup>th</sup>. Directors gave reports. Meeting focused on the 2024 budget. Increase proposed from \$48,000 to \$50,000. WVLS is looking at coupling with NWLS to share an ILS system. Pat Pechura is going to be stepping down as Oneida County Library Board President. Next meeting is November 16<sup>th</sup>.

**Director's Report:**

- Director's Report:
- Building and Maintenance Report: Concrete person should be here tomorrow to evaluate project and provide an estimate of cost. Museum tack wall is done. Greenfire will be here Monday August 21<sup>st</sup>. Discussion on Veteran Memorial proposal.

**Budget Review:**

- Motion by Kathleen, seconded by Dan, to approve vouchers for July/August 2023 for payment from the town account. Discussion. All ayes, motion carried.
- Motion by Kathleen seconded by Rich to approve payment of bills from the Laona Bank Account special account. All ayes, motion carried.
- 2023 Budget Review:
- Minigrant for Button Hunt prizes: Motion by Patty, seconded by Rich. Patty makes suggestion to change amount to up to \$500, coming from the former Demmer Friends account. All ayes, motion carried.

**Old Business:**

- Update on Celebration Garden-Linnea Ebann: Final plantings done. Linnea has been weeding. Bob W. is watering his tree. The electricity hookup needs to be contracted and finished. Linnea purchases solar lighting for temporary use, until planned landscape lighting is installed. Linnea met with Janele of the Three Lakes Community Foundation to donate a bench. Pavers to be engraved within the week. \$7,376 left to pay for lighting. Bennet's work will cost \$2,600 and landscape lighting will be \$4,700 or lower. Memorial deposits amount \$6,132. Granite books balance is \$1,200 and engraving will cost \$850. Linnea wants the celebration garden added as an option to the memorial brochure. Suggestion to add it second on the form. Linnea wants the newspaper to come over and report on it. Vilas County News Review will be contacted to write up a story about the garden. Suggestion by Ann to write about Celebration Garden in the Library Page. Process for future memorials will be determined by library director.
- Review updated Donation and Memorial Form/Brochure: Suggestion by several Trustees to add Celebration Garden to memorial form.
- Update on Lawrence Demmer plaque: Patty will pick up tomorrow
- Update on concrete at west entrance: Contractor may come tomorrow. Copies of structural diagrams are printed for contractor use.

#### **New Business:**

- Approve staff mini-grant proposal-August Button Hunt: See Budget Review.
- Approve use of vacation allowance for all employees for 2023, regardless of probationary status, at the discretion of the library director: Motioned by Rich, seconded by Patty, to remove probationary restrictions on use of vacation accrued by all library employees. Discussion, All nays, motion does not pass. Rich moves to accept as written on agenda, Patty seconded. Discussion. All Ayes, motion carried

#### **Future agenda items:**

- **Update on outdoor tables donated by TLPLF**
- **Evaluation of current Strategic Plan**
- **Preparing for upcoming Strategic Plan process**
- **Library Board Self Evaluation**
- **End of year budget evaluation.**
- **Stage two landscape proposal**

#### **Comments from citizens:**

**Next Meeting: Regular meeting on September 19, 2023, 4:00 pm in the lower level of the library and/or via video/teleconference**

There being no further business Patty moved to adjourn, seconded by Rich. All ayes, motion carried. The meeting adjourned at 5:25 PM.

Respectfully submitted: April, Librarian