

LIBRARY EQUIPMENT LENDING AGREEMENT

I/we assume complete responsibility for any loss or damage to the equipment borrowed from the Edward U. Demmer Memorial Library, as listed below.

Borrower/Responsible Person (Print): _____

Signature: _____

Organization: _____ Phone Number: _____

Date borrowed: _____ Time borrowed: _____

The equipment will be returned on: Date: Time:

<input type="checkbox"/>	Digital (LCD) projector	<input type="checkbox"/>	Meeting Owl	<input type="checkbox"/>	Projection screen
<input type="checkbox"/>	Overhead projector	<input type="checkbox"/>	16 mm film projector	<input type="checkbox"/>	Slide projector
<input type="checkbox"/>	35 mm film strip projector	<input type="checkbox"/>	Wii console (list pieces)	<input type="checkbox"/>	Slide Viewer
<input type="checkbox"/>	Typewriter	<input type="checkbox"/>	Voice recorder	<input type="checkbox"/>	Other (list)

The Borrower/Responsible Person listed above is solely responsible for the operation of the equipment borrowed. If you need assistance or instruction in operating the equipment, please schedule a session with library staff prior to the loan period.

_____ Staff Initials (Loan)

_____ Staff Initials (Return)

Notes: