

**Agenda**  
**Edward U. Demmer Memorial Library Board of Trustees**  
**Tuesday, January 17, 2023**  
**4:30 p.m.**  
**Library Tamarack Room and Via Video/Teleconference**

This meeting will be held in person and via video/teleconference. Interaction and dialogue during the meeting, from the time it is called to order until public comments, will be limited to only that of the library board, library director, and/or those called upon by the meeting chair to participate. Instructions for joining the meeting are posted below.

- Call to Order
- Approval of the Agenda
- Approval of minutes
  - December 20, 2022 regular meeting
- Correspondence
- Committee Reports
  - Three Lakes Public Library Foundation
  - Oneida County Library Board
- Director's Report
  - Building maintenance report
- Budget Review
  - Payment of bills – public funds
  - Payment of bills – donation accounts
  - Quarterly deposit / quarterly account review
  - January 2023 Budget review
  - 2022 end-of-year budget review
- Old Business
  - Personnel Policy/handbook - update
  - Director search committee/library leadership transition planning
  - Banking – update signature cards/move account to local bank
- New Business
  - 2023 library trustee appointments
  - Election of board officers for 2023
  - Review/approve 2023 holiday closed days
  - Consideration of recommendations from joint Library Foundation and Demmer Trustee meeting
  - Review/approve additional landscaping plan
  - 2023 candidate forum
  - Review/approve additional security camera(s)
- Comments from citizens

**To join the meeting:**

To join from a computer:

<https://bluejeans.com/7155463391>

To join from a phone:

+1.408.419.1715 or +1.408.915.6290

Meeting ID: 715 546 3391

Next Meeting: February 21, 2023, 4:30 p.m., library lower level and/or via virtual attendance

Any person planning to attend this meeting who has difficulty managing stairs or who needs some type of special accommodations in order to participate should notify the Demmer Library at 715/546-3391.