

Minutes June 21, 2022
Edward U. Demmer Memorial Library
Library Board of Trustees Meeting

Trustee Attendance: Ann Asbeck, Dianna Blicharz (virtual), Jeff Boehm, Steve Garbowicz, Dan McKissack (virtual), Kathleen Olkowski (arrived 4:40 PM), Patty Wallesverd

Absent:

Other Attendees: Erica Brewster (director), April Lammert

Ann Asbeck called the meeting to order at 4:30 p.m.

Agenda:

Motion by Patty, seconded by Steve, to approve the agenda in any order. All ayes, motion carried.

Approval of Minutes:

Motion by Steve, seconded by Patty, to approve the minutes of the May 17, 2022, regular meeting as presented. 5 ayes, 1 abstention (Jeff). Motion carried.

Motion by Patty, seconded by Dan, to approve the minutes of the May 31, 2022, special meeting as presented. Four ayes, 2 abstentions (Jeff, Steve). Motion carried.

Motion by Dianna, seconded by Patty, to approve the minutes of the June 15, 2022, special meeting as corrected. Four ayes, 2 abstentions (Jeff, Steve). Motion carried.

Correspondence: Information on Trustee Training Week, August 22 – 26.

Committee Reports:

Three Lakes Public Library Foundation: will meet on Friday, July 1.

Oneida County Library Board: will meet on Thursday, June 23.

Director's Report:

- Director's Report: Additional items to the director's report were the Wisconsin Library Association Statement on the Freedom to Read and Intellectual Freedom and a copy of the director's report to the Oneida County Library Board. Discussion of current and upcoming programs and kudos to programming staff for successful pre-planning of summer programs so during non-program time they can focus on patron service.
- Building and Maintenance Report: No additional information beyond what is included in the board report.

Budget Review:

Motion by Kathleen, seconded by Patty, to approve vouchers 55-66 for May-June 2022 for payment from the town account. All ayes, motion carried.

Motion by Steve, seconded by Jeff, to approve payment of bills from the special accounts. All ayes, motion carried.

Motion by Kathleen, seconded by Patty, to pay bills from the Former Friends

Reviewed public budget expenditures to date.

Old Business:

- Staffing update:
No additional applications have been received for the technical services position.
Rest of staff are performing admirably.
- Personnel Policy/handbook:
Reviewed and made further edits to the personnel policy. Next step will be to have staff review the current draft and to share the changes to date with the town office. Will be brought back for approval at the July meeting.
- Solar project progress report:
Reviewed discussion and motion made at the 6/15 the special meeting. The discussion will be brought back to the library foundation to see what alternatives they might be interested in funding, such as battery backup system or natural gas generator for power system resiliency. Jeff Boehm will gather information on the library's power needs to be met by a natural gas generator and the costs (purchase, installation, maintenance and fuel costs) to use this as a backup system.
- Director search committee - update:
Committee will meet on 6/23 to assemble interview questions and review applications received to date. Posting closes on Friday, 6/24.
- DLBT – TLPLF long-term funding strategic planning:
The Demmer Trustees will review their existing financial assets and possible future needs.
Ann will work with foundation president Bob Werner to schedule a joint meeting of the two boards to discuss current assets, anticipated short- and long-term needs and opportunities for future fundraising.

New Business:

- Historical Society/Museum: shared administration exploration proposal:
Proposal/request from the president of the Three Lakes Historical Society to look at shared administration. Further clarification from the historical society will be needed before more can be discussed.

Future agenda items: Handbook policy

Comments from citizens:

Next Meeting: Regular meeting July 19, 2022, 4:30 pm in the lower level of the library and/or via video/teleconference.

There being no further business, Jeff moved to adjourn, seconded by Steve. All ayes, motion carried. The meeting adjourned at 6:00 PM.

Respectfully submitted: Erica Brewster, Director