**Agenda**

#### Edward U. Demmer Memorial Library Board of Trustees

### Tuesday, October 19, 2021

**4:30 p.m.**

## Library Maple Room

This meeting will be held in person with an option for video/teleconference. Interaction and dialogue during the meeting, from the time it is called to order until public comments, will be limited to only that of the library board, library director, and/or those called upon by the meeting chair to participate. Instructions for joining the meeting are posted below.

* Call to Order
* Approval of the Agenda

**To join the meeting:**

To join from a computer: <https://bluejeans.com/7155463391>

To join from a phone:

+1.408.419.1715 or +1.408.915.6290

Meeting ID: 715 546 3391

* Approval of minutes
	+ September 21, 2021 regular meeting
* Correspondence

* Committee Reports
* Three Lakes Public Library Foundation
* Oneida County Library Board
* Director’s Report
* Building maintenance report
* Budget Review
* Payment of bills – public funds
* Payment of bills – donation accounts
* Quarterly deposit / Quarterly accounts review
* Mini-grant proposal
* Old Business
* Library services during COVID-19
* Library staffing update
* 2022 budget: update; town annual budget meeting November 2, 2021
* New Business
* Review/approve: Policy introduction and background documents
* Trustees Essentials Chapter 3: By-Laws
* Comments from citizens

Next Meeting: November 16, 2021, 4:30 p.m., Maple Room and/or via virtual attendance